

## **Virtual Offices**

Here at Regal Court we appreciate that not all businesses require a physical office but may need the prestige of a well-established business address. This can be especially important when you are tendering for contracts with national organisations, government departments and local authorities.

So if you are a small business currently working from home and a High Street address is more appealing, why not take advantage of our Virtual Offices

## **Virtual Office:**

**Business address** 

Professional & friendly environment to meet your clients

Business directory & website listing

Mail collection

Use of break out facilities

Discounted rates for meeting room hire (25% off normal rates)

Invitation to networking & seminar events

Price: £55 per month.

Virtual Office Plus:

All The benefits listed above Plus

Call answering service

Dedicated phone number

Message taking service

Scan to email

Price: £85 per month.

## **Shared Office:**

You have set up your business and want to take the next step, having a dedicated desk in a shared office space - ideal for those who want to keep costs down but prefer to feel like they have "colleagues".

Our Shared Office\* package includes all the features of a virtual office, plus:

•Dedicated broadband/Wi-Fi

Telephony - Dedicated phone number and all telephone calls at local/national\*\* rates subject to a "fair use" policy

Price: £199 per month, payable monthly in advance.

A fully refundable deposit is required.

## **Business Club:**

If you spend a lot of time on the road and perhaps only need a desk 1 day a week, this is ideal - a virtual office plus use of a hot desk for 52 days a year.

Our business club\* package includes all the features of a virtual office, plus:

- 13 desk days per quarter\*\*\* Dedicated broadband/Wi-Fi
- Free parking on desk days Telephony\*\*

Price: £2080 per year/£520 per quarter.

\*Shared office location may be changed from time to time at the discretion of the management \*\*Mobile, specialist and premium rate calls are chargeable \*\*\*A quarter will give you 13 days to use whenever you want during the 13 week period, but if you don't use them you lose them! Extra days can be purchased at £40 per day. All desk days must be booked in advance via reception.





